**Outline of the Role:** Supporting meetings, programme planning and the of running activities or games. Empowering young people to learn new skills, make new friends and learn to stand on their own two feet. No two weeks are the same, but the impact you make is always great.

**Responsible to:** Group Scout Leader

**Responsible for:** N/A

**Main Contacts:** Young people and their Parents/Carers, Drey team members, Group Scout Leader, Beaver Leaders  
Assistant District Commissioner (Squirrels), Group Treasurer

**Appointment Requirements:**

* Complete the appointment process (including acceptable personal enquiries and acceptance of the Scout Association's policies)
* It's expected that whilst volunteering for this role you will undertake regulated activity and require [a disclosure check to be completed](https://www.scouts.org.uk/volunteers/running-things-locally/recruiting-and-managing-volunteers/appointing/disclosure-checking/).
* Within five months of starting the role, complete applicable Getting Started training modules, which cover Essential Information, Safety, Safeguarding and GDPR.
* Continue the Scout training programme to achieve the Wood Badge within three years.
* Renew safeguarding and safety training
* Take part in ongoing learning opportunities.

**Main Tasks**

**Planning and delivering a great Programme**

* Assist with the delivery of a fun, inclusive and age-appropriate programme
* Help to deliver safe activities in accordance with Scouts POR (Policy, Organisation and Rules)
* Encourage Squirrels to participate in activities and guide them towards receiving their badges
* Help Squirrels to get involved with programme planning in an age-appropriate way
* Help to gather regular feedback from Squirrels about the programme
* Support Squirrels, Young Leaders and other members of the team to plan and deliver a Community Impact project
* Help the Squirrel Section Leader to co-ordinate Squirrels moving-on to the Beaver Colony

**Running the Squirrel Drey**

* Encourage parents, carers and other adults to help run the Squirrel Drey
* Welcome and guide new members
* Offer support to Young Leaders
* Help the Squirrel Section Leader to allocate tasks and agree responsibilities with team members.
* Use OSM (Online Scout Manager) to help keep records of Squirrels in accordance with the Data Protection Act
* Maintain good communications with parents/carers of Squirrels
* Help to make sure the Squirrel Drey reflects the diversity of the local community

**Be a part of the Scout Group**

* Attend and contribute to Scout Group leader meetings.
* With support from the Group Treasurer and Group Scout Leader, make sure all financial procedures are followed.
* On behalf of the Squirrel Drey team, attend meetings with other Squirrel Drey leaders organised by the Scout District.